



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

October 1, 2008

Dear MDOT DBE:

Our Supportive Services Program is changing! Effective October 1, 2008, MDOT will offer 100% reimbursements for certain associations. We will continue to offer MDOT sponsored training classes and conferences. Failure to attend these events may lead to denial of other supportive services program reimbursements. Effective October 1, 2008, MDOT will reimburse for supportive services as follows:

Association Memberships: (\$3,000 maximum) MDOT will reimburse 100% of the cost associated with joining these associations: ACEC, APAM, CAM, MITA and the Michigan Emerging Business Association. All other associations will be reimbursed at 50%, up to three memberships per year. In addition MDOT will offer 100% reimbursement for Michigan Contractor and Builder and 50% reimbursement for the standard Bid Express. To qualify for reimbursement the association must be transportation-related and support, or have a direct connection with, your major business activity.

Consultant Services Program: (\$2,500 maximum) MDOT will reimburse 50% of the accounting cost associated with becoming MDOT prequalified. **In order to receive reimbursement a Prequalification rating must be assigned.**

Education and Training Program: (\$2,000 maximum) MDOT will reimburse 50% of the cost of training given by technical and/or professional organizations (Michigan Infrastructure & Transportation Association, Construction Association of Michigan, American Council of Engineering Companies of Michigan, etc) and governmental agencies. Training sponsored by MDOT will continue to be offered at no or minimal cost to DBEs. Travel expenses will no longer be reimbursed for MDOT sponsored events, excluding the annual DBE Small Business Development Conference.

The amount of reimbursement will not exceed the fiscal year maximum allowed through these programs. Also, we will not process any fiscal year 2008 (October 1, 2007 through September 30, 2008) requests after October 31, 2008.

This reimbursement program is for MDOT certified DBEs who will bid on construction related MDOT work. We will continue to review reimbursements and compare them to companies actually bidding on MDOT projects and attending MDOT sponsored trainings. All companies must be in compliance with MDOT's contract requirements to be eligible for reimbursement.

These reimbursements are subject to change based on available funding. Should you have any questions about these changes, contact us at mdot-dbe@michigan.gov or call Nick Sundberg or Ebony Alexander at 866-323-1264.

Sincerely,

Terrence Hicks, Director
Office of Business Development